



**PESHAWAR ELECTRIC SUPPLY COMPANY LIMITED**

Tel No. 091-9211997  
Fax: No. 091-9212801

OFFICE OF THE  
CHIEF EXECUTIVE OFFICER  
PESCO PESHAWAR

No. 28346-66 /DG (HR) / PESCO/1/1323

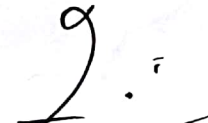
Dated 23 /10/2018

**OFFICE ORDER**

With immediate effect & until further orders, Mr. Muhammad Usman SDO (Opr) PESCO Ghari Habib Ullah Sub Divivision is hereby transferred & posted as SDO (Opr) Khaki Sub Division against the vacant post, in the interest of Company's work.

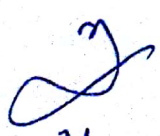
The above order be implemented forthwith.

This issues with the approval of Chief Executive Officer PESCO.

  
(Muhammad Salim Jahangir)  
Director General (HR)  
PESCO, Peshawar

Copy to: -

1. GMs (Operation) / (Technical) PESCO.
2. All Chief Engineers PESCO.
3. DGs (A&S) / (PR) PESCO.
4. Addl: DG (HR)/(Training & Dev:)/(Confdl:) PESCO.
5. Finance Director PESCO.
6. SE (Opr) PESCO Hazara-II Circle.
7. XEN (Opr) PESCO Mansehra City-I Division.
8. SO to CEO / DM Salary Slip PESCO.
9. AM (Webmaster) PESCO.
10. APS to CEO / DG (HR) / FD PESCO.
11. Officer concerned.
12. Circulation / Personal File.

Tahir  
  
01/11/18



# PESHAWAR ELECTRIC SUPPLY COMPANY

Wapda House, Shami Road Peshawar - Pakistan

Phone No: +92.91.921997 Fax No: +92.91.9212335

Website: [www.pesco.gov.pk](http://www.pesco.gov.pk) Email: [dghrpesco@gmail.com](mailto:dghrpesco@gmail.com)

No. 28399-414 HR/PESCO/11/91

Dated 23/10/2018

## OFFICE ORDER

In continuation to this office orders No.21650-69 dated 24.07.2015, No.26149-54 dated 04.10.2018 and No.28035-42 dated 17.10.2018.

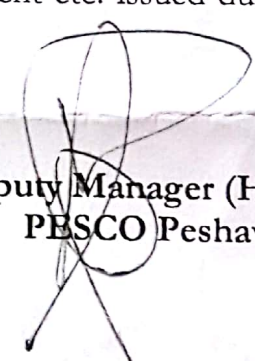
With immediate effect and until further orders, Farid Ahmad Supervisor (DE), Inayat Durrani Supervisor (DC) and Adil Javed Senior Clerk will continue work on HR Data for ERP at Room No.365 from Monday, 22<sup>nd</sup> October 2018.

The list of tasks required to be performed by the ERP HR Team is as under:

1. Check, correct and complete all the fields of provided data.
2. Bring CNIC, Date of Birth and Date of appointment of all data to the same format.
3. Convert the data according to the Job, Location, Organization and Position templates.
4. Update the data every month for changes provided by respective formations.
5. Any other task identified after discussions with ERP Implementer.

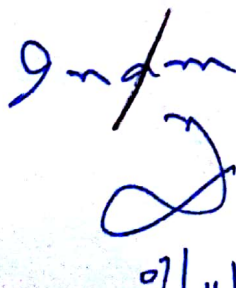
In continuation to this office letters No.24430-58 dated 18.09.2018 and No.24512-37 dated 19.09.2018, all field formations will provide master file of all office orders relating to transfer/posting, promotion, upgradation, retirement etc. issued during the month to PESCO HQ on the last day of the month.


This is issued with the approval of competent authority.

  
Deputy Manager (HR)  
PESCO Peshawar

Copy to:

1. DG (Admn & Services) PESCO for information.
2. Addl: DG (IT Operations) PESCO.
3. Addl: DG (MM) PESCO.
4. Finance Director PESCO.
5. All SEs (Operation) / (GSO) PESCO.
6. PDs (Construction) / (GSC) PESCO.
7. RM (M&T) PESCO.
8. XEN (Civil) / (RTC) PESCO.
9. Circulation file.

  
07/11

  
9/11  
Arif Ahmad